

Date: _____

Student Name _____ Student ID (office use) _____

Student Birth Date _____ Gender _____ Current Student Grade Level _____

Parent/Guardian Name _____ Email _____

Street Address _____ City _____ State _____ Zip _____

Home Phone _____ Work Phone _____ Cell Phone _____

Eligible for Shenandoah University faculty/staff discount? Yes No

Note: There is a \$35 Registration Fee for all students payable to SCAA upon registration.

PAYMENT OPTIONS

1	<input type="checkbox"/> Payment in Full <input type="checkbox"/> Check <input type="checkbox"/> Credit Card (Credit/Debit Payments by Phone or Walk-in)
2	<input type="checkbox"/> Payment with October Billing (Complete the Deferred Payment Plan Promissory Note*)
3	<input type="checkbox"/> Payment Plan (Complete the Deferred Payment Plan Promissory Note*)
4	<input type="checkbox"/> Automatic Credit Card Payment (Complete the Deferred Payment Plan Promissory Note*)
Note: Options 3 and 4 include a 3% set-up fee based on the total tuition and will be included in the payment plan.	
*Deferred Payment Plan Promissory Note is available online at scartsacademy.org ; click on REGISTER to download/print the Payment Plan form, or contact the SCAA office by email or phone during regular business hours for assistance. scaa@su.edu ; 540-665-4602	

*Shenandoah Conservatory Arts Academy may use student images for promotional purposes.

SEND COMPLETED REGISTRATION TO:
SCAA Registration
203 S. Cameron Street | Winchester, VA 22601
Email: scaa@su.edu • Phone: 540-665-4602 • Fax: 540-665-4598

I AM ENROLLING MY CHILD IN THE FOLLOWING CLASSES:

Class Name _____

Class Code _____

Class Tuition _____

Class Name _____

Class Code _____

Class Tuition _____

Class Name _____

Class Code _____

Class Tuition _____

Class Name _____

Class Code _____

Class Tuition _____

Class Name _____

Class Code _____

Class Tuition _____

* Annual Registration Fee: \$35
* Dance Performance Fee: \$45
(Students taking one dance class)
* Dance Performance Fee: \$70
(Students taking two or more
dance classes)

TOTAL COST:

SCAA DEFERRED PAYMENT PLAN PROMISSORY NOTE

Student Name

Student ID (office use)

Option 2 – Payment in Full upon Receipt of the October Billing Statement

The student/parent/guardian will receive a billing statement in early October. The account balance is due in full by October 25. If payment is not received by October 30, a late fee of \$20 will be charged to your account. *The payment plan options below are available between initial registration and October 25. If not paid in full by October 30, a payment plan will automatically be set up and the 3% set-up fee will be applied to the tuition.

DEFERRED PAYMENT PROMISSORY NOTE

I understand that full payment is due by the 25th of October. If the account should become delinquent, I understand that I will be responsible for any additional collection and/or attorney fees. Payments that are more than 60 days late may cause discontinuation of classes or lessons. I agree to pay all costs involved in the collection of any outstanding debts attributed to a default on payment.

Signature of Parent/Guardian

S.S.N. (required)

Date

Option 3 – Payment Plan

This payment plan will divide the total tuition into six equal monthly installments October – March. There is a 3% setup fee based on the total tuition and is included in the payment plan total. The student/parent/guardian will receive by mail, a billing statement each month. A late fee of \$20 will be charged to your account EACH MONTH your payment is received after the date indicated on the statement.

DEFERRED PAYMENT PLAN PROMISSORY NOTE

I understand that all payments are due by the 25th of the month. If the account should become delinquent, I understand that I will be responsible for any additional collection and/or attorney fees. Payments that are more than 60 days late may cause discontinuation of classes or lessons. I agree to pay all costs involved in the collection of any outstanding debts attributed to a default on payment.

Signature of Parent/Guardian

S.S.N. (required)

Date

Option 4 - Automatic Credit Card Payment Plan

This payment plan will divide the total class tuition(s) into six equal monthly installments October – March. The SCAA office will automatically bill your credit card each month between the 25th and 30th of each month. There is a 3% set-up fee based on the total tuition and is included in the payment plan total. The student/parent/guardian will receive by mail, a billing statement each month. This billing statement is for your reference only; the SCAA office will process the payments as described above. Your account will not incur late fees as long as the office is supplied with current and active credit card information.

DEFERRED PAYMENT PLAN PROMISSORY NOTE

I understand that all payments are due by the 25th of the month. If the account should become delinquent, I understand that I will be responsible for any additional collection and/or attorney fees. Payments that are more than 60 days late may cause discontinuation of classes or lessons. I agree to pay all costs involved in the collection of any outstanding debts attributed to a default on payment.

Signature of Parent/Guardian

S.S.N. (required)

Date

Cardholder Name

Billing Zip Code

Credit Card Number

Expiration Date

CCV Code

Cardholder Signature

Date